

## ～ A Brief Guide for Preparing the Result Report ～

### 1. Introduction

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This report must be submitted within one month after the completion of the course. If you are unable to comply with the deadline for any particular reason, please notify the Foundation in advance.

### 2. Method of Submission and Information Desk

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Fill out the Result Report and email or post the report to the address below along with the supporting documents\*.

**Eurasia Foundation (from Asia)**

E-mail: [tokyo@eurasia.or.jp](mailto:tokyo@eurasia.or.jp)  
#405 Station Plaza Tower  
2-22-1 Nishi-Nippori, Arakawa-ku, Tokyo  
116-0013 Japan  
Tel: +81-3-5615-5500

\*Supporting documents that are mandatory for submission (Please check in the box.)

Lecture Documents/Materials (PowerPoint files, handouts etc.)  
Visual Records (All photographs taken during the lecture series)

### 3. Important Notes

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1) Information to be written in the report

◇The contents of this report must be what was actually implemented. If there are any changes made from the original plan, please enter the revised information (syllabus, grant expenditure, etc.)

2) Language to be used

- ◇Write in Japanese or English only. Please do not use any other languages including Chinese, Hangul, etc.
- ◇If columns have specification in language (Japanese or English), please fill in the column in the above languages only.

3) The "Prepared by" section (Section 1 on the report)

◇Please be sure to sign and/or stamp your name in the yellow-highlighted box that says "Signature".

4) The "Actual Achievement of the Subsidized Course" section (Section 3 on the report)

◇If the course consisted of 21 lectures or more, please add a copy of the PDF file and fill in any remaining information.

5) The "List of the Lecturers" section (Section 4 on the report)

◇The lecturers' names are required to be in both English and Japanese (kanji/Chinese character or katakana/カタカナ).

◇The specialized field (1) and (2) can be filled using the drop-down list.  
The full list is available on the sheet "Specialized Fields (1)&(2)" for your reference.

# Result Report

(concerning the course subsidized by the grant)

Date: \_\_\_\_\_

University Name	(English)		Number of year(s) subsidized by the Foundation	
	(Japanese)			

## 1. Prepared by

Name	(English)		
	(Japanese)		
Job title	(English)		
	(Japanese)		
Research Institute	(English)		
	(Japanese)		
Address of Research Institute	(English)		
	(Japanese)		
Telephone	(mobile)		
	(office)		
E-mail	(1)		
	(2)		

## 2. Expense account

The total amount of the grant received;	
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Please fill in Details.



Item	Amount	Amount Breakdown		Details
Travel Expense		(Including hotel expenses)		
Honorarium		(To Lecturers)		
Miscellaneous		Consumables		
		Printing & Binding		
		Communication & Transport		
		Meeting Cost		
		Wages (For exclusive staff for the course)		
		Others		
Total				
Balance A		←Balance A: The carried-over balance from the previous fiscal year.		
Balance		←Surplus(Balance) can be carried over to the following year. <u>Received Amount + Balance A - Total Expense</u>		

### 3. Actual Achievement of the Subsidized Course

(RG1EN)

Title of the Subsidized Course	(English)	
	(Japanese)	
Course duration	/ / - / /	Day of the week/ Hour / : - :
Faculty/ Department Targeted	(English)	
	(Japanese)	
The Number of Students Enrolled	(i) Registered:          pers.    (ii) For Audit (average)          pers.	
Language used in the course		

No.	mm/dd/yyyy		Lecture Title	Name of lecturer (Family)          (First)		Research Institute
ex.	06/22/2022	(English)	The World Will Be United in the Near Future	Sato	Yoji	Eurasia Foundation (from Asia)
		(Japanese)	やがて世界は一つになる	佐藤	洋治	ユーラシア財団 from Asia
1		(English)				
		(Japanese)				
2		(English)				
		(Japanese)				
3		(English)				
		(Japanese)				
4		(English)				
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Personal information filled in the report will be handled appropriately according to the related laws of Japan and internal regulations of the Foundation.

## 5. Various Activities Related to the Cours

(i)Holding an Event (Symposium, etc.)

Brief Summary:

(ii) Publication of Document(s)

Brief Summary:

(iii)Other

Brief Summary:

6. The use of the carried-over balance \*Fill in only if applicable

\*List of specialized fields (to be used for Specialized Field(1)and(2))

Specialized Field(1)	Specialized Field(2)
Philosophy	Philosophy/ Ethics
	Chinese philosophy/ Indian philosophy/ Buddhist studies
	Religious studies
	History of thought
	Others
Art studies	Aesthetics and studies on art
	Fine art history
	Art at large
	Design
	Others
Literature	Japanese literature
	Literature in English
	European literature
	Chinese literature
	Literature in general
Linguistics	Linguistics
	Japanese linguistics
	English linguistics
	Japanese language education
	Foreign language education
History	Historical studies in general
	Japanese history
	History of Asia and Africa
	History of Europe and America
	Archaeology
Geography	Others
	Cultural anthropology
	Folklore/ Ethnography
	Others
	Law
Law	Fundamental law
	Public law
	International law
	Social law
	Criminal law
	Civil law
	New fields of law
	Others
Politics	Politics
	International relations
	Mass media/ Journalism
	Military affairs/ Security
	Others

Specialized Field(1)	Specialized Field(2)
Economics	Economic theory
	Economic doctrine/ Economic thought
	Economic statistics
	Economic policy
	Public finance/ Public economy
	Money/ Finance
	Economic history
Management	Others
	Management
	Commerce
	Accounting
Sociology	Others
	Sociology
	Social welfare and social work studies
Psychology	Others
	Social psychology
	Educational psychology
	Clinical psychology
	Experimental psychology
Education	Others
	Education
	Sociology of education
	Education on school subjects and activities
	Special needs education
Informatics	Others
	Informatics
	Environmental science
	Human life science/ Home economics
	Social/ Safety system science
	Health/ Sports science
	Area studies
	Gender
	Tourism Studies
	Science and Engineering
Mathematics	
Astronomy	
Physics	
Chemistry	
Engineering	
Architecture and building engineering	
Biology	
Agricultural sciences	
Medicine/ Pharmacy	
Others	