A Brief Guide for the Application 2024

—for the first year and the second year application—

1. Application Guide

Our Foundation provides grants to universities that understand the philosophy and intent of our Foundation and that provide courses that are aligned with our direction. Our assistance is targeted at courses that contribute to the building of even better future communities that are not limited to specific fields or regions, but that transcend nationality and ethnicity to incorporate perspectives on Asia, Europe, and the whole world.

2. Conditions for Grants

· Grant is given to colleges requiring studies of at least two years and universities that must be formally established under the laws of the jurisdiction concerned.

· The course or the subject should be one of formally recognized courses/subjects under the school regulations, and a certain number of lesson hours (teaching hour and sessions) are to be assured for a given period, such as a semester. Thus, the course credit(s) must be recognized by the school.

· The courses eligible for grants must deliver omnibus-style lectures that cover various fields.

· The recipient of the grant is required to submit a result report of the grant within one month after the completion of the subsidized course. In the case of no reporting, The grant application for the following year cannot be accepted.

3. Application Deadline and Notice of Result

The screening is held four times a year. The application deadline is, at the latest, three months before opening a course. In the case of first year applications, please apply with more than six months in advance of the commencement of the course. Any changes to the following dates will be announced on the Foundation's website "What's new?". ***http://www.eurasia.or.jp/en/***

	Eligible Courses	Submission Deadline	Result Notification
I	Starting in/after June 2024	Saturday, March 2, 2024	End of April 2024
II	Starting in/after August 2024	Saturday, May 4, 2024	End of June 2024
III	Starting in/after November 2024	Saturday, August 10, 2024	End of September 2024
IV	Starting in/after February 2025	Saturday, November 2, 2024	End of December 2024

Notes on application:

- Applicants are required to strictly meet the deadline. Applications submitted after the deadline will be processed at the next screening period.

- Recipient of the grant is decided at the Foundations' board meeting after the screening by the screening committee. The screening process will not be made open.

4. Method of Application and Information Desk

Fill out the required items, sign or affix your seal on the form, and email the Grant Application Form (for first year and second year applications) to the Foundation (postal submission is also accepted).

Eurasia Foundation (from Asia)
 E-mail: tokyo@eurasia.or.jp

 Address: 405 Station Plaza Tower, 2-22-1 Nishi-Nippori, Arakawa-ku, Tokyo 116-0013 Japan
 Tel: +81-3-5615-5500

5. Period Covered by the Grant

Maximum one year from the opening of the subsidized course. Those who have their application approved for the first year may apply for the grant the following year.

6. Grant Amount, Currency and Mode of Grant Remittance

[Grant amount]

The exact grant amount of each case will be decided by the Foundation's screening committee based on its screening standards. For the second year, the maximum amount will be reduced to 75 percent of the first year.

[Currency of Payment]

For universities in Japan: Japanese yen (JPY)
For universities outside Japan: US dollars (USD)

[The use of the grant]

The full amount of the grant must be spent on expenses for opening and conducting the course in accordance with the "Expenses" stated on your application form. Any changes to the approved budget plan must be submitted in advance for approval to the Foundation.

[Mode of grant remittance]

The grant money will be remitted in US dollars by wire transfer and can only be transferred in the currency. The account must be your university's or its sub-organization's official financial bank account.

7. Screening Standards and Evaluation

Our evaluation of applications will focus on whether the contents align with the Foundation's philosophy and intent, considering the specificity and future potential of the proposal, as well as the appropriateness of the grant usage. Applications that emphasize the originality and international aspects of the course will receive more favorable consideration. Additionally, the contribution to the expansion of the lecturers' network through the course will be an important factor in the assessment.

8. Handling of Personal Information and Disclosure of Information

Personal information filled in the application will be handled appropriately according to the related laws of Japan and internal regulations of the Foundation. As a general rule, names of school and course, syllabus and instructor; period covered by the grant will be published on the Foundation's website.

Eurasia Foundation (from Asia)
2024 Application for a Grant
(to be used for the application during the year 2024)

For the First/Second Year Application

We have confirmed the contents of "A Brief Guide" before filling in this application form.

Date	

1. Course Opening University

University Name	(English)		Number of Years Subsidized by the Foundation	1st Year
	(Japanese)			2nd Year
Campus Name	(English)			
	(Japanese)			
Address of Campus (zip code)	(English)			
	(Japanese)			

2-1. Applicant *Representative person

Name	(English)	(Family Name) (First Name)	Signature/Seal
	(Japanese)	（姓） （名）	
Research Institute	(English)		
	(Japanese)		
Address of Research Institute	(English)		
	(Japanese)		
Job Title	(English)		TEL(office)	
	(Japanese)		TEL(mobile)	
Date of Birth		E-mail	
Academic Association he/she Belongs:			

2-2. Contact person *Person in charge of the course management, please fill in if different to the above.

Name	(English)	(Family Name) (First Name)
	(Japanese)	（姓） （名）
Research Institute	(English)	
	(Japanese)	
Address of Research Institute	(English)	
	(Japanese)	
Job Title	(English)		TEL(office)	
	(Japanese)		TEL(mobile)	
Date of Birth		E-mail	
Academic Association he/she Belongs:		

3. Basic Information of University

Address (zip code)	
Website	
Established Year	
Number of Faculty&Departments	
Number of Teaching Staff	
Total Number of Students (including students in graduate school)	

4. Expenses

Total Amount of the Grant	

	Amount Break-Down	Details
Travel Expense (Transportation &Accomodation)		
Honorarium		
Printing &Publishing		
Administration		
Miscellaneous		

5. Summary of the Course (Japanese or English)

1) Reason and purpose of opening the course:

2) Summary of research to date:

3) Course plan and course aim:

1) Reason and purpose of opening the course:

6. Details of the Course (Syllabus)

University Name	(English)	
	(Japanese)	
Title of the Course	(English)	
	(Japanese)	

Course Duration	～	Day of the Week & Hour	：　～　：

| Faculty/ Department Targeted | (English) | |
| | (Japanese) | |

Number of Students to be Enrolled		Grade of Students		Course Credit(s)		Medium of Language	

Date of Lecture		Lecture Title	Name of Lecturer (Family)	(First)	Research Institute
#1	(English)				
	(Japanese)				
#2	(English)				
	(Japanese)				
#3	(English)				
	(Japanese)				
#4	(English)				
	(Japanese)				
#5	(English)				
	(Japanese)				
#6	(English)				
	(Japanese)				
#7	(English)				
	(Japanese)				
#8	(English)				
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#9	(English)				
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#10	(English)				
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#11	(English)				
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#12	(English)				
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#13	(English)				
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#14	(English)				
	(Japanese)				
#15	(English)				
	(Japanese)				
#16	(English)				
	(Japanese)				
#17	(English)				
	(Japanese)				

7. List of Lecturers

	Name of Lecturer (Family)	(First)	Research Institute	Job Title	Specialized Field, Current Research Theme	Last Graduated University	Guraduated Year
(English)							
(Japanese)							
(English)							
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8. List of Research Achievements in the Past

Recently published academic papers or books (up to two articles for a researcher listed in the previous "List of Lecturers" section; in the order of listing; and in chronological order of years of publication for the same author)

Author (Name of lecturer)	Name of Academic Journal (including volume, pertinent pages, and year of publication)	Title of the Paper or the Book
	Name of Academic Journal (including volume, pertinent pages, and year of publication)	

（8. List of Research Achievements in the Past -continued）

Author (Name of lecturer)	Name of Academic Journal (including volume, pertinent pages, and year of publication)	Title of the Paper or the Book

Before Submitting the Application Form:
Please make sure of the following to avoid document deficiency.

    A result report for the previous years has been submitted. (the socond year only)
    Signature and/or seal of the applicant on page 1

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