

A Brief Guide for the Application

(for the first year and the second year application)

1. Application guide

Our Foundation provides grants to universities that understand the philosophy and intent of our Foundation and that provide courses that are aligned with our direction. Our assistance is targeted at courses that contribute to the building of even better future communities that are not limited to specific fields or regions, but that transcend nationality and ethnicity to incorporate perspectives on Asia, Europe, and the whole world.

2. Conditions for grants

- (1) Grant is given to colleges requiring studies of at least two years and universities that must be formally established under the laws of the jurisdiction concerned.
- (2) The course or the subject should be one of formally recognized courses/subjects under the school regulations, and a certain number of lesson hours (teaching hour and sessions) are to be assured for a given period, such as a semester. Thus, as a general rule, the course credit(s) must be recognized by the school.
- (3) In principle, the courses eligible for grants deliver omnibus-style lectures that cover various fields.

3. Deadline for application

In principle, three months at the latest before opening a new course. However, in the case of first year applications, please apply with more than 6 months in advance of the commencement of the course.

The Foundation holds its' board meeting four times a year to process the applications, an application deadline is set according to those corresponding periods ("I-IV" below). Please check the nearest deadline by visiting the "What's new?" of the Foundation's homepage. The application will be placed on the agenda after it is processed by the screening committee. Please note that all applications submitted after the deadline will be brought up at the next screening period. Also please note that if the scheduled date of the opening of the course is set before the application results announcement, such application will not be accepted.

[I] About March 10th. (The result notice will be sent in late April)

[II] About May 10th. (The result notice will be sent in late June)

[III] About August 10th. (The result notice will be sent in late September)

[IV] About November 10th. (The result notice will be sent in late December)

4. Method of application and information desk

Fill out the required items, sign or affix your seal on the form, and post or email the Grant Application Form (for first year and second year applications) to the Foundation. Applicants are required to strictly meet the deadline. We receive a large number of applications to be screened, therefore those which do not meet the deadline cannot be processed in time.

[Addressee / reference]

Eurasia Foundation (from Asia)

405 Station Plaza Tower

2-22-1 Nishi-Nippori, Arakawa-ku, Tokyo

116-0013 Japan

Tel: +81-3-5615-5500 E-mail: tokyo@eurasia.or.jp

5. Grant amount, currency and number of recipients

The exact grant amount of each case will be decided by the Foundation's screening committee based on its screening standards. Payment of the grant will be made in Japanese yen (JPY) for universities in Japan, and in US dollars (USD) for schools outside Japan. If there are so many applicants in one year, some of them may be given the grant in the following year.

6. Period covered by the grant and the upper limit of grant amount for the second year

Maximum one year from the opening of the subsidized course.

Those who have their application approved for the first year may apply for the grant the following year, but the maximum amount will be reduced to 80 percent of the first year.

7. Screening standards and evaluation

We evaluate applications on their understanding of the Foundation's philosophy and intent, and their contribution to the elimination of conflict around the world, so all people on earth can live in a harmonious and peaceful society, in line with the Foundation's direction. In addition, our evaluation will focus on the specificity and future potential of the proposal, the application and appropriateness of the grant, and so on. The originality and international aspect will be prioritized.

8. Miscellaneous

(1) The use of the grant

The full amount of the grant must be spent on expenses for opening and conducting the course in accordance with the “budget plan” stated on your application form.

(2) Contact person

Application for this grant is to be made through a contact person, who is responsible for the course operation and administration

(3) Screening method and notice of application result

Recipient of the grant is decided at the Foundations’ board meeting after the screening by the screening committee. The screening process will not be made open. The application results will be informed by E-mail or post.

(4) Reporting of the results of the course subsidized by the grant

The recipient of the grant is required to submit a result report of the grant within one month after the completion of the subsidized course. If the result differs from that of the approved application, the recipient must submit a written “statement of reasons” together with the report. In the case of no reporting, we cannot accept the grant application for the following year.

(5) Mode of grant remittance

The grant money will be remitted in US dollars by wire transfer and can only be transferred to an account that is able to receive in the currency. The account must be your university's or sub-organization’s official financial bank account.

(6) Handling of personal information and disclosure of information:

Personal information filled in the application will be handled appropriately according to the related laws of Japan and internal regulations of the Foundation. As a general rule, names of school and course, syllabus and instructor; period covered by the grant will be published on the Foundation’s homepage.

Eurasia Foundation (from Asia)
 2021 Application for a Grant
 (to be used for the application during the year 2021)

For the first/second
 year application

We have confirmed the contents of "A Brief Guide" before filling in this application form.

Date

1. Course opening university

University name	(English)		Apply for	1st year
	(Japanese)			2nd year
Campus name	(English)			
	(Japanese)			
Address of campus (zip code)	(English)			
	(Japanese)			

2. Applicant (representative person), Person in charge

(1)Applicant

Name	(English)	(Family name)	(First name)	Signature
	(Japanese)	(姓)	(名)	
Research Institute	(English)			
	(Japanese)			
Address of research institute	(English)			
	(Japanese)			
Job title	(English)		TEL(office)	
	(Japanese)		TEL(mobile)	
Date of birth		E-mail		
Academic association he/she belongs:				

(2)Person in charge *If different to Applicant above, please fill down.

Name	(English)	(Family name)	(First name)
	(Japanese)	(姓)	(名)
Research Institute	(English)		
	(Japanese)		
Address of research institute	(English)		
	(Japanese)		
Job title	(English)		TEL(office)
	(Japanese)		TEL(mobile)
Date of birth		E-mail	
Academic association he/she belongs:			

3. Basic Information of University

Address (zip code)		
Website		
Established year		
Number of Faculty/Departments		
Number of teaching staff		
Total number of students (including students in graduate school)		

4. Expenses

	Expenses	Budget Break-down
Total		
Travel expense (Transportation & Accomodation)		
Honorarium		
Printing & Publishing		
Administration		
Miscellaneous		

5. Summary of the Course (Japanese or English)

1) Reason and purpose of opening the course:

2) Summary of research to date:

3) Course plan and course aim:

6. Details of the course (Syllabus)

University name	(English)				
	(Japanese)				
Title of the course	(English)				
	(Japanese)				
Course duration		to	Day of the week/Hour	/	: - :
Faculty/Department targeted	(English)				
	(Japanese)				
Number of students to be enrolled in the course		Target students		Medium of language	

Date of lecture		Lecture title	Name of lecturer (Family) (First)		Research institute
#1	(English)				
	(Japanese)				
#2	(English)				
	(Japanese)				
#3	(English)				
	(Japanese)				
#4	(English)				
	(Japanese)				
#5	(English)				
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#6	(English)				
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#8	(English)				
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#9	(English)				
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#15	(English)				
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#16	(English)				
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#18	(English)				
	(Japanese)				
#19	(English)				
	(Japanese)				
#20	(English)				
	(Japanese)				

7. List of lecturers

	Name of lecturer		Research institute	Job title	Specialized field, Current research theme	Last graduated university	Graduated year
	(Family)	(First)					
(English)							
(Japanese)							
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8. List of Research Achievements in the Past

Recently published academic papers or books (up to two articles for a researcher listed in the previous “List of Lecturers” section; in the order of listing; and in chronological order of years of publication for the same author)

Author (Name of lecturer)	Name of academic journal (including volume, pertinent pages, and year of publication)	Title of the paper or the book

(8. List of Research Achievements in the Past –continued)

Author (Name of lecturer)	Name of academic journal (including volume, pertinent pages, and year of publication)	Title of the paper or the book

~Before submitting the application form~
Please make sure of the following to avoid document deficiency.

- ① A result report for the previous years has been submitted. (the socond year only)
- ② Signature and/or seal of the applicant on page 1

<Address/Reference>
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2-22-1 Nishi-Nippori, Arakawa-ku,
Tokyo 116-0013 Japan
TEL: +81-3-5615-5500
E-mail: tokyo@eurasia.or.jp