

～ Guidance on preparing the report ～

Remarks
<u>Compiling process</u> 1) Sheet "Result Report" must be completed and printed. 2) Put your signature (or affix a seal) and mark the appropriate box. 3) Send the sheets to the Foundation together with supporting documents.
<u>Information to be included in the report</u> Information should be about the event(s) which were actually implemented. If any there were any changes from the originally submitted plan, information about the implemented one should be provided.
<u>Language to be used</u> Write in Japanese and in English. Please do not use other languages including (traditional / simplified) Chinese and Hangul.
<u>Columns for Japanese and English</u> Fill in both Japanese and English columns. As to other columns, write in Japanese only.
<u>Column for lecturers' name (in Japanese)</u> Provide the full name using "kanji." If it isn't possible, please use "katakana."
<u>Columns for specialized field</u> Select the appropriate field in the List. When you want to see the Field List, refer to the "Specialized Fields (1) (2)".

Result Report

(concerning the course subsidized by the grant)

Date: _____

University Name	(English)		Number of year(s) subsidized by the Foundation	
	(Japanese)			

1. Prepared by

Name	(English)		Signature
	(Japanese)		
Job title	(English)		
	(Japanese)		
Research Institute	(English)		
	(Japanese)		
Address of Research Institute	(English)		
	(Japanese)		
Telephone	(mobile)		
	(office)		
E-mail	(1)		
	(2)		

2. Expenditure account

The total amount of the grant received;	
---	--

Item	Amount	Amount Breakdown		Details
Travel Expense		(Including hotel expenses)		
Honorarium		(To Lecturers)		
Miscellaneous		Consumables		
		Printing & Binding		
		Communication & Transport		
		Meeting Cost		
		Wages (For exclusive staff for the course)		
		Others		
Total				
Balance A		←Balance A: The carried-over balance from the previous fiscal year.		
Balance		←Surplus(Balance) can be carried over to the following year. <u>Received Amount + Balance A - Total Expense</u>		

3. Actual Achievement of the Subsidized Course

(RG1EN)

Title of the Subsidized Course	(English)				
	(Japanese)				
Course duration	/ / - / /	Day of the week/ Hour	/	:	- :
Faculty/ Department Targeted	(English)				
	(Japanese)				
The Number of Students Enrolled	(i) Registered:	pers.	(ii) For Audit (average)	pers.	
Language used in the course					

No.	mm/dd/yyyy		Lecture Title	Name of lecturer (Family) (First)		Research Institute
ex.	06/22/2020	(English)	The World Will Be United in the Near Future	Sato	Yoji	Eurasia Foundation (from Asia)
		(Japanese)	やがて世界は一つになる	佐藤	洋治	ユーラシア財団 from Asia
1		(English)				
		(Japanese)				
2		(English)				
		(Japanese)				
3		(English)				
		(Japanese)				
4		(English)				
		(Japanese)				
5		(English)				
		(Japanese)				
6		(English)				
		(Japanese)				
7		(English)				
		(Japanese)				
8		(English)				
		(Japanese)				
9		(English)				
		(Japanese)				
10		(English)				
		(Japanese)				
11		(English)				
		(Japanese)				
12		(English)				
		(Japanese)				
13		(English)				
		(Japanese)				
14		(English)				
		(Japanese)				
15		(English)				
		(Japanese)				
16		(English)				
		(Japanese)				
17		(English)				
		(Japanese)				
18		(English)				
		(Japanese)				
19		(English)				
		(Japanese)				
20		(English)				
		(Japanese)				

English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									
English									
Japane se									

* This report must be submitted within one month after the completion of the course.
If you are unable to comply with the deadline for any particular reasons, please notify us in advance.

5. Various Activities Related to the Course (✓ and brief summary if applicable)

- (i) Holding an Event (Symposium, etc.)

Brief Summary:

- (ii) Publication of Document(s)

Brief Summary:

- (iii) Other

Brief Summary:

6. The use of the carried-over balance *Fill in only if applicable

7. Supporting Documents

- (1) Lecture Documents/Materials (PowerPoint files, handouts etc.)
- (2) Visual Records (All photographs taken during the lecture series)
- (3) Course By-Products (Essays, publications etc.) and all video recordings of the lectures
- (4) Other materials related to the course (pamphlets, posters etc.)

*Items (1) and (2) are mandatory for submission.

*Items (3) and (4) are required cooperation of submission as much as possible

This report must be submitted within one month after the completion of the course.
If you are unable to comply with the deadline for any particular reasons, please notify us in advance.

< Addressee / Reference >

Eurasia Foundation (from Asia)
405 Station Plaza Tower,
2-22-1 Nishi-Nippori, Arakawa-ku,
Tokyo 116-0013 Japan
E-mail: tokyo@eurasia.or.jp

*List of specialized fields (to be used for Specialized Field(1)and(2))

Specialized Field(1)	Specialized Field(2)
Philosophy	Philosophy/ Ethics
	Chinese philosophy/ Indian philosophy/ Buddhist studies
	Religious studies
	History of thought
	Others
Art studies	Aesthetics and studies on art
	Fine art history
	Art at large
	Design
	Others
Literature	Japanese literature
	Literature in English
	European literature
	Chinese literature
	Literature in general
Linguistics	Linguistics
	Japanese linguistics
	English linguistics
	Japanese language education
	Foreign language education
History	Historical studies in general
	Japanese history
	History of Asia and Africa
	History of Europe and America
	Archaeology
Geography	Others
	Cultural anthropology
	Folklore/ Ethnography
	Others
	Law
Public law	
International law	
Social law	
Criminal law	
Civil law	
New fields of law	
Others	
Politics	Politics
	International relations
	Mass media/ Journalism
	Military affairs/ Security
	Others

Specialized Field(1)	Specialized Field(2)
Economics	Economic theory
	Economic doctrine/ Economic thought
	Economic statistics
	Economic policy
	Public finance/ Public economy
Management	Money/ Finance
	Economic history
	Others
	Management
	Commerce
Sociology	Accounting
	Others
	Sociology
	Social welfare and social work studies
	Others
Psychology	Social psychology
	Educational psychology
	Clinical psychology
	Experimental psychology
	Others
Education	Education
	Sociology of education
	Education on school subjects and activities
	Special needs education
	Others
Informatics	
Environmental science	
Human life science/ Home economics	
Social/ Safety system science	
Health/ Sports science	
Area studies	
Gender	
Tourism Studies	
Science and Engineering	Mathematics
	Astronomy
	Physics
	Chemistry
	Engineering
	Architecture and building engineering
	Biology
	Agricultural sciences
	Medicine/ Pharmacy
	Others